

Posting Podcasts on PodOmatic



1. Create a podcast using GarageBand or any other sequencing software program that allows you to record your voice (Audacity is a great *free* choice for PC users).
2. Export your finished podcast to iTunes as an .AIFF, .MP3, .MOV or .M4A file (common audio & video formats).
3. Log on to your PodOmatic website using a web browser (FireFox, Safari, Internet Explorer).
4. Click on “View Profile” under your picture on the right hand side of the screen.

About: James Frankel



[View profile](#)
[Add as friend](#)

5. Then click on the “My Podcast” tab in the upper right hand corner of the screen. If it says “Create a Podcast” you will need to Log In (top right-hand corner) using your email address and password.

Home Podcasts People **My Podcast**

My Profile | [Add Friends](#)

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Fams's Podcast [Manage Podcast](#)

Dr. Frankel's Podcast Page
Podcasts from my students at the Franklin Avenue Middle School & Presentations at Conferences

[Play](#)
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6. Once you have arrived on the “My Podcast” page, click on “Post An Episode” in the upper center part of the screen.

Home Podcasts People My Podcast

[My Podcast Page](#) | [Manage my Podcast](#) | **[Post an Episode](#)** | [Statistics](#) | [Preferences](#) | [Design](#) | [My Media](#) | [Podcasting Tips](#)

[Get The Word Out](#) | [Embedded Player & Badge](#) | [Manage Address Book](#) | [Directories](#)

Your RSS Feed: <http://fams.podomatic.com/rss2.xml>

Podcasting Tip: **New!** [Embed your podcast](#) on MySpace, your [profile](#), blogs, and more.

Dr. Frankel's Podcast Page [Edit tagline & description](#)
Podcasts from my students at the Franklin Avenue Middle School & Presentations at Conferences

James Frankel [Edit my info](#)

Male
Pearl River, NY
Hometown: West Nyack, NY
Joined: Mar 02, 2007
Contact James: [fams](#)

[View/Edit Photos \(1\)](#)

7. Type in the information you would like to be seen with your podcast episode including:
 - a. Title
 - b. Tags
 - c. Comments
 - d. Picture (optional)

The screenshot shows the 'Post New Episode' form. On the left side, four arrows point to the 'Title:', 'Tags [?]:', 'Comments:', and 'Add picture:' fields. At the bottom left, two arrows point to the 'Import' and 'Post Episode' buttons. The form includes a 'Browse...' button for adding a picture, a 'Go PRO with this post' link, and a row of buttons: 'Import', 'Record', 'mixOmatic', 'Record Video', and 'mic settings'. A preview window on the right shows a sample podcast episode with the title 'Earbud' and a description.

8. Click on the “Import” button on the lower left-hand part of the screen.
9. Click on the “Browse” button on the lower right-hand part of the screen.
10. Select the file you would like to upload.
11. Click on “Post Episode”.
12. If you have included pictures or video, PodOmatic will need to convert your episode. This should only take a few moments if your file is small. The bigger the file, the longer it will take to convert.
13. Once your podcast episode has been uploaded successfully, click on the “My Podcast Page” on the upper left-hand part of the screen.
14. You should be directed to your podcast page, and see your episode.
15. Your finished!